

**ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM
2223 E. WELLINGTON AVENUE, SUITE 100
SANTA ANA, CALIFORNIA**

**PERSONNEL COMMITTEE MEETING
Thursday, February 29, 2024
1:00 P.M.**

MINUTES

OPEN SESSION

Chair Hilton called the meeting to order at 1:06 P.M.

Recording Secretary administered the Roll Call attendance.

Attendance was as follows:

Present: Roger Hilton, Chair; Charles Packard, Board Member; Richard Oates, Board Member

Also Present: Steve Delaney, CEO; Brenda Shott, Assistant CEO of Internal Operations; Suzanne Jenike, Assistant CEO of External Operations; Manuel Serpa, General Counsel; Cynthia Hockless, Director of Human Resources; Jeff Lamberson, Director of Member Services; Silviu Ardeleanu, Director of Member Services; Anthony Beltran, Audio Visual Technician; Amanda Evenson, Recording Secretary

PUBLIC COMMENT

None.

CONSENT AGENDA

C-1 COMMITTEE MEETING MINUTES:

Personnel Committee Meeting Minutes

November 15, 2023

Recommendation: Approve minutes.

A **Motion** by Mr. Packard, **seconded** by Mr. Oates, to approve staff's recommendation to approve the minutes.

The motion passed **unanimously**.

ACTION ITEMS

A-1 INDIVIDUAL ACTION ON ANY ITEM TRAILED FROM THE CONSENT AGENDA

No items were trailed from the Consent Agenda.

Orange County Employees Retirement System
February 29, 2024
Personnel Committee Meeting

A-2 PROPOSED 2024 PERSONNEL COMMITTEE MEETING SCHEDULE

Presentation by Steve Delaney, Chief Executive Officer, OCERS

Recommendation:

Approve the staff proposed 2024 OCERS Personnel Committee Meeting Schedule
Or
Provide direction for alternative modifications.

The Committee provided direction for alternative modifications to the Proposed 2024 Personnel Committee Meeting Schedule and to resume discussion at the next Personnel Committee meeting on April 23, 2024.

A-3 REVIEW OF THE PERSONNEL COMMITTEE CHARTER

Presentation by Cynthia Hockless, Director of Human Resources, OCERS

Recommendation: Approve, and recommend the Board adopt, revisions to the Personnel Committee Charter as presented.

A **Motion** by Mr. Packard, **seconded** by Mr. Oates, to approve, and recommend the Board adopt, revisions to the Personnel Committee Charter.

The motion passed **unanimously**.

INFORMATION ITEMS

I-1 OCERS BENEFIT CALCULATION PROCESSES - STAFFING IMPLICATIONS - PART ONE

Presentation by Suzanne Jenike, Assistant CEO, External Operations, and Jeff Lamberson, Director of Member Services, OCERS

The committee determined they did not want to approve additional staff positions, but instead directed the team to work directly with the employers to submit acceptable data. The team was further directed to report this matter to the Board.

COMMITTEE MEMBER COMMENTS

Mr. Packard complimented Ms. Jenike and her team for providing this information to the Committee.

CEO/COUNSEL/STAFF COMMENTS

None.

Chair Hilton **ADJOURNED** the meeting at 1:56 P.M.

Submitted by:

Submitted by:

Approved by:

DocuSigned by:
Cynthia Hockless
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Cynthia Hockless
Liaison

DocuSigned by:
Steve Delaney
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Steve Delaney
Secretary to the Board

DocuSigned by:
Roger Hilton
555A903001904F8...
Roger Hilton
Chair