

**ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM
BOARD OF RETIREMENT
2223 E. WELLINGTON AVENUE, SUITE 100
SANTA ANA, CALIFORNIA**

**BUILDING COMMITTEE MEETING
Tuesday, August 1, 2023
9:30 a.m.**

MINUTES

Chair Lindholm called the meeting to order at 8:31 a.m.

Recording Secretary administered the Roll Call attendance.

Attendance was as follows:

Present: Wayne Lindholm, Chair; Arthur Hidalgo, Jeremy Vallone

Also

Present: Steve Delaney, Chief Executive Officer; Brenda Shott, Assistant CEO, Internal Operations; Gina Ratto; General Counsel; Manuel Serpa, Deputy General Counsel; Fong Tse, Sr. Manager of Facilities and OSS; Jenny Sadoski, Director of IT; Anthony Beltran, IT Operations Supervisor; Jim Dozie, Contracts Administrator; Marielle Horst, Recording Secretary; Rebeca Gonzalez-Verdugo, Executive Secretary

Guests: Parke Miller, Sam Quinif, Allie Meister, Meredith Kovach, David Byrd, and Mark Smith from Lincoln Property Company
Roger Torriero, John Hughes, Deryl Robinson, Dustin Alamo, and Cody Roth from Griffin Structures

PUBLIC COMMENT

None.

CONSENT AGENDA

C-1 COMMITTEE MEETING MINUTES:

Building Committee Meeting Minutes

January 31, 2023

Recommendation: Approve minutes.

MOTION by Vallone, **seconded** by Hidalgo, to approve staff's recommendation to approve the minutes.

The motion passed **unanimously**.

ACTION ITEMS

A-1 INDIVIDUAL ACTION ON ANY ITEM TRAILED FROM THE CONSENT AGENDA

A-2 OCERS HEADQUARTERS PROJECT OWNER’S REPRESENTATIVE/PROGRAM MANAGER PROPOSALS REVIEW AND SELECTION

Recommendation:

1. Select one of the two finalist firms to serve as Owners’ Representative/Program Manager for OCERS Headquarters project based on the firm’s presentation, responsiveness to the Building Committee’s interview questions and the written proposal submitted.
2. Direct Staff to negotiate terms of an agreement with the selected firm.
3. Recommend to the Board of Retirement to award a contract with the selected firm and amend the 2023 Administrative Budget (amount to be determined after negotiations) for the scope of services as outlined in OCERS Owner’s Representative/Program Manager Services for OCERS New Headquarters Project RFP, subject to satisfactory negotiation of terms.

Lincoln Property Company and Griffin Structures presented their qualifications to serve as Owners’ Representative/Program Manager for OCERS Headquarters.

After discussion, a **MOTION** by Hidalgo, **seconded** by Vallone, to select Griffin Structures to serve as Owner’s Representative/Program Manager for the OCERS Headquarters project. The motion passed **unanimously**.

Additionally, the Committee directed staff to negotiate the terms of the agreement with Griffin Structures and recommend to the Board of Retirement to award the contract and amend the Administrative Budget, at a future Board meeting.

INFORMATION ITEMS

None

WRITTEN REPORTS

None

COMMITTEE MEMBER/CEO/CONSULTANT/COMMENTS

Orange County Employees Retirement System
August 1, 2023
Building Committee Meeting – Minutes


None

STAFF

None

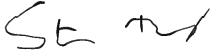
The meeting **ADJOURNED** at 12:37 p.m.

Submitted by:

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Brenda Shott
Staff Liaison to the Committee

Submitted by:

DocuSigned by:

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Steve Delaney
Secretary to the Committee

Approved by:

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Wayne Lindholm
Chair