

Governance Committee Meeting  
March 19, 2021

**ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM  
2223 E. WELLINGTON AVENUE, SUITE 100  
SANTA ANA, CALIFORNIA 92701**

**GOVERNANCE COMMITTEE MEETING  
March 19, 2021  
2:00 p.m.**

**MINUTES**

The Chair called the meeting to order at 2:01 p.m.

Present via Zoom Video conference pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020:

Frank Eley, Chair; Charles Packard, Vice Chair; Roger Hilton; Wayne Lindholm

Also present via Zoom:

Steve Delaney, Chief Executive Officer; Gina Ratto, General Counsel; Suzanne Jenike, Assistant CEO, External Operations; Brenda Shott, Assistant CEO, Internal Operations; Anthony Beltran, Audio Visual Technician

**CONSENT AGENDA**

**C-1 APPROVE GOVERNANCE COMMITTEE MEETING MINUTES**

Governance Committee Meeting Minutes

March 5, 2021

**MOTION** by Mr. Packard, **seconded** by Mr. Lindholm, to approve the Minutes.

The motion passed **unanimously**.

**ACTION ITEMS**

**A-1 INDIVIDUAL ACTION ON ANY ITEM TRAILED FROM THE CONSENT AGENDA**

**No items were trailed from the Consent Agenda.**

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**A-2 PROPOSED REVISIONS TO POLICIES, ADMINISTRATIVE PROCEDURES AND OTHER OCERS DOCUMENTS TO REFLECT THE TEST FOR PENSIONABILITY OF PAY FOR SERVICES AFTER NORMAL WORKING HOURS APPROVED BY THE OCERS BOARD ON MARCH 15, 2020**

*Presentation by Suzanne Jenike, Assistant Chief Executive Officer, External Operations, and Steve Delaney, Chief Executive Officer, OCERS*

**Recommendation:** Staff recommends that the Committee approve and recommend that the Board adopt revisions to the following policies, procedures, pay item request form and OCERS administrative procedures, as presented:

- (1) Compensation Earnable Policy
- (2) Pensionable Compensation Policy
- (3) Pay Item Request and Approval Procedures for Employers
- (4) Employer Pay Item Request Form
- (5) Administrative Procedure Relating to Compensation Earnable and Pensionable Compensation Determination
- (6) Administrative Procedure Relating to Final Average Salary Calculation

- (1) After discussion by the Committee, **MOTION** by Mr. Packard, **seconded** by Mr. Lindholm, to approve and recommend that the Board adopt the **Compensation Earnable Policy** as presented with the following additional changes:
- Add the date of the Alameda decision to Section 8
  - Add the other exclusions from compensation earnable (other than pay for services outside normal working hours) to Section 7
  - Bold the headings in Section 10

The motion passed **unanimously**.

- (2) After discussion by the Committee, **MOTION** by Mr. Packard, **seconded** by Mr. Lindholm, to approve and recommend that the Board adopt the **Pensionable Compensation Policy** as presented with the following additional change:
- Delete the word “all” from the description of Premium Pay in Section 5(a)

The motion passed **unanimously**.

- (3) After discussion by the Committee, **MOTION** by Mr. Hilton, **seconded** by Mr. Packard, to approve and recommend that the Board adopt the **Pay Item Request and Approval Procedures for Employers** as presented with the following additional change:
- Change the heading of Section VIII to “Review Process”

The motion passed **unanimously**.

- (4) After discussion by the Committee, **MOTION** by Mr. Packard, **seconded** by Mr. Hilton, to approve and recommend that the Board adopt the **Employer Pay Item Request Form** as presented with the following additional changes:
- Delete the word “all” from the description of Premium Pay in Sections 3 (iii) and 4 (iii)
  - Delete the date from the top of the form

The motion passed **unanimously**.

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(5) After discussion by the Committee, **MOTION** by Mr. Packard, **seconded** by Mr. Lindholm, to approve and recommend that the Board adopt the **Administrative Procedure Relating to Compensation Earnable and Pensionable Compensation Determination** as presented with the following additional changes:

- Add the date of the Alameda decision in Section II
- Add the words “each of” before “the 12 month Final Compensation Period(s)” wherever it appears
- Delete the word “all” from the description of Premium Pay
- Initial cap “normal working hours” wherever it appears

The motion passed **unanimously**.

(6) After discussion by the Committee, **MOTION** by Mr. Packard, **seconded** by Mr. Lindholm, to approve and recommend that the Board adopt the **Administrative Procedure Relating to Final Average Salary Calculation** as presented with the following additional change:

- Change the reference to “3[A], above” to “3.2.A, above” on page 4

The motion passed **unanimously**.

**COMMITTEE MEMBER COMMENTS**

**CHIEF EXECUTIVE OFFICER/STAFF COMMENTS**

**COUNSEL COMMENTS**

**ADJOURNMENT**

The meeting adjourned at 3:24 p.m.

**Submitted by:**

**Approved by:**

DocuSigned by:  
  
 C00D5744FF39463...  
 Steve Delaney  
 Secretary to the Board

DocuSigned by:  
  
 9F34288D95E2472...  
 Frank Eley, Chair