

**ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM
2223 E. WELLINGTON AVENUE, SUITE 100
SANTA ANA, CALIFORNIA 92701**

**GOVERNANCE COMMITTEE MEETING
September 25, 2019
9:00 a.m.**

MINUTES

The Chair called the meeting to order at 9:08 a.m. Attendance was as follows:

Present: Shawn Dewane, Chair; Roger Hilton, Vice Chair; Chris Prevatt
David Ball was excused

Staff: Steve Delaney, Chief Executive Officer; Gina Ratto, General Counsel; Suzanne Jenike, Assistant CEO, External Operations; Brenda Shott, Assistant CEO, Internal Operations; Cynthia Hockless, Director of Administrative Services; Sonal Sharma, Recording Secretary; Anthony Beltran, Audio Visual Technician

CONSENT AGENDA

C-1 APPROVE GOVERNANCE COMMITTEE MEETING MINUTES

Governance Committee Meeting Minutes

May 21, 2019

MOTION by Hilton, **seconded** by Prevatt, to approve the Minutes.

The motion passed **unanimously**.

ACTION ITEMS

A-1 INDIVIDUAL ACTION ON ANY ITEM TRAILED FROM THE CONSENT AGENDA

No items were trailed from the Consent Agenda.

A-2 NEW OCERS ADMINISTRATIVE PROCEDURE FOR EVALUATING POTENTIAL NEW EMPLOYERS ENTERING THE OCERS PLAN

Presentation by Gina M. Ratto, General Counsel

MOTION by Prevatt, **seconded** by Hilton, to approve, and recommend that the Board adopt, a new OCERS Administrative Procedure for Evaluating Potential New Employers who apply to participate in the OCERS pension plan.

The motion passed **unanimously**.

A-3 NEW BOARD POLICY: PROTOCOLS FOR HANDLING WORKPLACE COMPLAINTS AGAINST MEMBERS OF THE BOARD AND EXECUTIVE STAFF

Presentation by Gina M. Ratto, General Counsel

MOTION by Hilton, **seconded** by Prevatt, to approve, and recommend that the Board adopt, a new Board policy to set forth the protocols for handling workplace complaints against members of the Board and Executive Staff.

The motion passed **unanimously**.

A-4 REVISIONS TO THE TRAVEL POLICY

Presentation by Gina M. Ratto, General Counsel

MOTION by Prevatt, **seconded** by Hilton to approve, and recommend that the Board approve, revisions to the Travel Policy as presented, with the following additional revision to Paragraph 11 of the Travel Policy (revision underlined):

“Staff members designated by the Chief Executive Officer and Board members who are appointed or elected to serve on committees and/or the Board of Directors of the organizations named in paragraph 10 are automatically authorized to attend meetings of the committee(s) to which they have been appointed or elected.”

The motion passed **unanimously**.

A-5 TRIENNIAL REVIEW OF THE OVERPAID AND UNDERPAID BENEFITS POLICY

Presentation by Suzanne Jenike, Assistant CEO, External Operations

MOTION by Prevatt, **seconded** by Hilton to approve, and recommend that the Board approve, revisions to the Overpaid and Underpaid Benefits Policy.

The motion passed **unanimously**.

A-6 TRIENNIAL REVIEW OF THE TRUSTEE EDUCATION POLICY

Presentation by Cynthia Hockless, Director of Administrative Services

MOTION by Hilton, **seconded** by Prevatt to approve, and recommend that the Board approve, revisions to the Trustee Education Policy.

The motion passed **unanimously**.

COMMITTEE MEMBER COMMENTS

None.

CHIEF EXECUTIVE OFFICER/STAFF COMMENTS

None.

COUNSEL COMMENTS


Ms. Ratto and Committee Members set November 7, 2019 for the next Governance Committee Meeting.

ADJOURNMENT

The meeting adjourned at 9:54a.m.

Governance Committee Meeting
September 25, 2019

Submitted by:


Steve Delaney
Secretary to the Board

Approved by:


Shawn Dewane, Chair